

# Class A Introductory Course in Commercial Vehicle Driver Education

**Requirements to provide the introductory course in commercial vehicle driver education instruction to applicants for a Class A commercial vehicle driver education instructor license.** A person meeting the requirements below may be authorized by the Secretary of State to provide the introductory course in commercial vehicle driver education for Class A commercial vehicle driver education instructor license applicants required by [Chapter 9 Rules Governing Driver Education](#) §4, subsection 5, A (1).

- A. **Requirements.** A person seeking authorization under subsection 8 must meet the following requirements:
- (1) The person must hold a bachelor's degree, or
  - (2) The person must have held a valid Class A commercial vehicle driver education instructor license for the preceding five years, and taught at least ten complete commercial vehicle driver education courses; and
  - (3) The person must not have violated any statute or rule governing driver education or any condition or restriction placed on any license issued pursuant to these rules for which administrative or other enforcement action was taken within the last five years; and
  - (4) The person must complete an instructor preparation program as approved by the Secretary of State.

# Course Curriculum

## Minimum 48 hours and must include range and behind-the-wheel instruction

The introductory course in commercial vehicle driver education for Class A commercial vehicle driver education instructor license applicants must be based on the approved curriculum standards; include components in harassment prevention; teaching students with special needs; and provide a minimum of 48 hours of instruction which includes range instruction and behind the wheel on road training. The curriculum must be submitted to the Secretary of State, BMV-Driver Education unit, for review and approval.

A course instructor must provide the Secretary of State, BMV-Driver Education unit, in writing, notification of a commercial vehicle driver education instructor course at least 10 days prior to the start of the course.

Any instructor authorized under this section must allow any interested person to enroll in a course to meet licensing requirements. The authorized instructor may assess a fee equal to the current tuition for a three credit course through the University of Southern Maine.

### Required textbooks:

- PTDI Textbook
- Maine Motorist Handbook & Study Guide
- Maine Commercial Driver License Manual
- Federal Motor Carrier Safety Regulations
- Title 29A Maine Motor Vehicle Statutes
- Chapter 9 Rules Governing Driver Education
- BMV Driver Education related forms

### Course content:

- Over view of Maine laws, rules and regulations
- Basic driving technique
- Overview of endorsements and restrictions
- Creation of lesson plans
- Peer teaching
- Drug and alcohol awareness
- English as a second language
- General vehicle insurance
- Insurance for driving schools
- Vehicle technology
- Harassment prevention; to include sexual harassment prevention
- Range and road vehicle training and peer teaching (minimum of 5 hours)

### Teaching methodologies:

- Lecture
- Group work
- Audio-visual
- Speakers
- Peer teaching
- Role playing

### Range and Road Instruction (Minimum 5 hours)

- Range requirements - Chapter 9: Rules Governing Driver Education (size, closed off from public, set-up, etc.)
- Pre-trip

## Commercial Vehicle Instructor Candidate Skills Report

Instructor Candidate: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Candidate's School Affiliation: \_\_\_\_\_

Class A Commercial Vehicle Instructor: \_\_\_\_\_

Date: \_\_\_\_\_

**All sixteen mandatory subjects must be covered plus at least two optional subjects.**

| No. | Maneuver  | Mand./Optional | Sat. | Unsat. |
|-----|---|----------------|------|--------|
| 1   | Outside Checks, Entering the Vehicle Safely                 | Mandatory      |      |        |
| 2   | Inside Checks (Vehicle Orientation)                         | Mandatory      |      |        |
| 3   | Starting the Engine   | Mandatory      |      |        |
| 4   | Braking   | Mandatory      |      |        |
| 5   | Tracking in a Straight Line, Tracking on Turns              | Mandatory      |      |        |
| 6   | Leaving the Vehicle Safely                                  | Mandatory      |      |        |
| 7   | Changing Lanes  | Mandatory      |      |        |
| 8   | Right Turn  | Mandatory      |      |        |
| 9   | Left Turn   | Mandatory      |      |        |
| 10  | Tracking to the Rear  | Mandatory      |      |        |
| 11  | Starting on an Uphill Grade (Hill Stop)                     | Mandatory      |      |        |
| 12  | Managing Power and Speed                                    | Mandatory      |      |        |
| 13  | Managing Visibility, Time and Space in Various Environments | Mandatory      |      |        |
| 14  | Shifting to a Higher Gear                                   | Mandatory      |      |        |
| 15  | Downshifting  | Mandatory      |      |        |
| 16  | Emergency Downshifting                                      | Mandatory      |      |        |
| 17  | Expressway Entry  | Optional       |      |        |
| 18  | Expressway Exit   | Optional       |      |        |
| 19  | Passing   | Optional       |      |        |
| 20  | Parking Downgrade   | Optional       |      |        |
| 21  | Shared Turning Lane   | Optional       |      |        |
| 22  | Rotary  | Optional       |      |        |
| 23  | RR Crossing   | Optional       |      |        |

**Comments:**